

Category A1 (Non-Manual): Buyer Submittal Checklist

This checklist is only required for medium and high hazard Category A1 Non-Manual subcontracts per the requirements of Manual 8Q, Procedure15.

- **Scope of Work**
- **S/RIDs Clauses**
- **OSR 1-183 (if applicable)**
- **Speed Chart**
- **STR (name)**

Category A1 (Non-Manual): Subcontractor Submittal Checklist

1. **Corporate Safety & Health Policy Statement**

Requires acknowledgment of a Corporate Safety and Health Policy and confirmation of compliance with SRNS procedures. If specialized work is not covered in site procedures, the subcontractor must submit any appropriate documentation of safeguards to be implemented.

2. **ESH Compliance**

- Complete the appropriate PDF worksheet to summarize past three full calendar year Experience Modification Rate (EMR) and OSHA Total Recordable Case Rate (TRC) information.
- Attach a letter from Workman's Compensation Insurance Carrier to certify the EMR data for the previous 3 years.
- Attach copies of the OSHA Annual Summary Logs (OSHA's Form 300A) for the previous 3 years.

3. **Assigned Competent Person (ACP)**

On company letterhead, submit the name of subcontractor employee assigned as the ACP with description of duties to coordinate activities with sub-tier contractor or STR while on site.

4. **Licensed Medical Provider**

Select a local provider to be used in the event an employee needs to be transferred offsite.